

## E. CENTER ST. FARMERS MARKET RULES

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### 1. PURPOSE

The purpose of these rules is to govern the operation, administration, and management of the **E. Center St. Farmers Market**.

The rules and operation of the market will be administered by the **E. Center St. Farmers Market** Committee, its committee members and other designees. The rules and regulations as put forth herein will be implemented in a fair and equitable manner. Any decisions arising from disputes that are not clearly defined by these rules and regulations will also be made in a fair and equitable manner. All decisions of the Market Committee are final.

### 2. STATE OF NEVADA REGULATIONS

The regulations of all applicable State of Nevada Departments including those of Business & Industry, Health, Taxation, etc., Nevada Revised Statutes, Churchill County and the City of Fallon Ordinances and Codes will be followed and are hereby incorporated by reference into these rules.

### 3. ADMISSION TO THE MARKET

Admission to sell at the **E. Center St. Farmers Market** shall be at the reasoned discretion of the Market Committee. The intention of the market is to offer farmers, producers, growers, artists, fine crafters, and other non-commercial operations to sell their own specialty crop produce and like products directly to the public. In addition, the Market Committee will consider:

1. Application to sell at the market.
2. Consumer demand.
3. Size of the market.
4. Producer/sell/business compliance with all state and local laws, and market rules.
5. Market participation.

Admission to sell at the Market may also be conditioned by time, location, type of products, or other limitations and restrictions.

The **E. Center St. Farmers Market** is not liable for any damages caused by or to an individual vendor. Vendors are responsible for all monetary damages, loss or theft incurred during the market, or during set-up and break down times.

#### **4. ADMISSION OF PRODUCTS TO THE MARKET**

Fresh fruits, nuts, vegetables, grains, spices, herbs, honey, flowers, nursery stocks and artists and crafter-produced items may be sold at the market. Admission of any agricultural or processed agricultural or nonagricultural products to the market shall be at the reasonable discretion of the Market Committee and subject to the criteria, conditions and rules outlined herein.

#### **5. ASSIGNMENT OF SELLING SPACE**

The participant's location, space size, and other factors of assignment of selling space within the Market shall be at the reasoned discretion of the Market Committee for reasons that may include, but not limited to:

1. The maintenance of vendor-consumer relationships.
2. Product mix offerings and consumer traffic flow.
3. The principles of good market and product promotion.

Confirmation of all booth assignments will be sent to all participating vendors by the Market Committee prior to the start of the vendor's registration.

#### **6. DISCIPLINE OR REMOVAL OF A PARTICIPANT FROM THE MARKET**

A participant may be removed or suspended from the Market of having selling privileges in the Market conditioned, modified or limited by the Market Manager for reasons that may include, but not be limited to:

1. Failure to conform or obey state and local laws or market rules.
2. Maintaining an unsafe or unsanitary condition at the Market.
3. Failure to attend a Market at which a reservation was made.
4. Conduct considered detrimental to the welfare of the Market.
5. Unusual number of customer/participant complaints that are unresolved.
6. Unpaid registration fees or unlicensed sales activities.

Other factors may be involved in sanctioning, restricting, disciplining or removing a participant from the Market. Disciplinary fines of \$50 per occurrence may also be levied against the vendor.

#### **7. CANCELLATIONS**

A participant may cancel their reservation by submitting written notice to the Market Committee at the Fallon Food Hub. Forfeiture of all or a portion of their pre-paid registration fees depending on the timing of the cancellation is as follows:

1. Cancellations received on or after Market set-up time of a particular week will forfeit their entire registration fee for that week.

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2. If a vendor has paid in advance and wishes to cancel for a future week or weeks, written notice must be sent to the Market Committee at the Fallon Food Hub to receive a 50% refund.

### 8. FARMERS MARKET RULES

1. Prices shall be clearly marked at each market location, however negotiating with customers is also allowed.
2. The name of the farm, business, or other participant identification including address and phone number must be displayed at each station.
3. Vendors may arrive on market day no earlier than 3:00 p.m. to start setting up their station, and must depart by 8:30 PM or sunset whichever comes first.
4. Each vendor must provide their own tables, chairs, tents, etc. if use of those items is desired. A trash receptacle must also be provided by the vendor for any food or beverage disposables served at their station.
5. Each vendor will be responsible for the set up and take down of their station, and must pack out any trash collected at their station.
6. No liquids of any kind (gray water, ice water, etc.) may be dumped in flower beds, flower pots or storm drains.
7. We do not require that each vendor have an EZ-Up type canopy, however if one is used, it must be weighted down to secure it against the wind.
8. Safety must be practiced at all times. Every effort must be taken to ensure a safe market environment.
9. Smoking is not permitted in or around any vendor's station.
10. City electric services will be available for free each week. Vendors planning to plug in must bring their own outdoor-rated extension cord. Cords will be inspected by the Market Manager for suitability before they may be used at the market.
11. Each vendor is responsible for cleaning their station before, during and after each market. Vendors will be billed if their station is not left clean.
12. Noise, disturbance and other intrusions shall be kept to a minimum and will be controlled by the Market Manager.
13. All vendors obligated to charge sales tax for submission to the state must do so and remit it directly to the State Department of Taxation. Sales tax must be paid directly to the Nevada Department of Taxation. The Market Committee will work closely with the

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Nevada Department of Taxation each week to list who/what vendors will be present. If there is an issue with any vendor's sales tax, the Market Committee will be notified by the Department of Taxation as to whether or not vendor may participate. It is very important for each and every vendor to stay current on their sales tax so they can participate each week.

14. All vendors will be asked by the Market Manager to sign in before the start of the market and sign out at the end of the Market.
15. All participants selling food products must supply the Market Committee with applicable proof of liability insurance.
16. Vendors that are serving samples may also be required to obtain a Sampling Permit from the State Health Department.

